

Westwood Presbyterian Church
Part-time Childcare Worker Job Description
Compensation: \$20/hour

Westwood Presbyterian Church is seeking part-time childcare workers to provide care for children from birth to 4 years old during Sunday worship, and to provide additional childcare support for other church events as needed.

Duties Include:

Following best practices for child safety as outlined by WPC's Director of Children & Family Ministries.

Setting up the childcare room by setting out chairs, toys, art activities, etc.

Greeting parents and children on arrival to collect information on the child regarding allergies, special needs, etc., and put the parent and child at ease in a new environment.

Engaging children in developmentally appropriate play through toys, art activities, reading books, etc.

Changing diapers or assisting with bathroom visits.

Communicating with parents via text in the event of an emergency or emotional need that cannot be met by the workers.

Cleaning the childcare room to be ready for use by the preschool the following day.

Job Requirements:

Previous experience working with young children

Completion of DOJ fingerprinting, background check, and a brief (approx. 2hr) online training series. All costs are covered by WPC.

Ability to foster a welcoming and inclusive environment for all children and families that celebrates diversity in race, ethnicity, culture, gender, ability, and sexual orientation.

To apply, send a resume and contact information to the Director of Children and Family Ministries, Marin Miller at mmiller@westwoodpres.org.

